

Important information on applying for Airport ID Cards and Vehicle Identification

General

The consent of Flughafen Frankfurt-Hahn GmbH is required to enter or drive into individual airport areas. Flughafen Frankfurt-Hahn GmbH is responsible for determining whether an activity is permitted on the airport premises. The applicant's approval is regularly based on a lease, concession/permit agreement or direct commissioning by Flughafen Frankfurt-Hahn GmbH.

In general, every person employed at Frankfurt-Hahn Airport and every vehicle operated at Frankfurt-Hahn Airport requires an Airport ID Card.

Only one Airport ID Card is issued per person, likewise only one Vehicle Pass is issued per vehicle.

Airport ID Cards are with costs and must be applied for in writing at the ID Card Service of Flughafen Frankfurt-Hahn GmbH. The valid forms of Flughafen Frankfurt-Hahn GmbH are to be used for this purpose. Application forms can be found on our homepage at <https://www.hahn-airport.de/en/company/services/application-forms>.

Each application is examined individually and requires a justification for the application for an ID card.

There is no legal entitlement to receive ID Cards or specific authorisations.

Airport ID Cards are the property of Flughafen Frankfurt-Hahn GmbH and must be returned immediately to the ID Card Service of Flughafen Frankfurt-Hahn GmbH in accordance with § 10 LuftSiG if they have expired, are invalid or damaged, if the employment relationship has ended, if the contents of the ID Card have changed or if other requirements for possession no longer apply. A violation of § 10 LuftSiG constitutes an administrative offence according to § 18 para. 1 no. 5 LuftSiG, which can be punished with a fine of up to € 10,000.

Processing of ID card applications

→ In order to ensure that your ID card application is processed quickly, please complete the application in full using a PC. If the activity takes place in a security-sensitive area, a background check (ZVÜ) must be carried out by the Landesbetrieb Mobilität Rheinland-Pfalz - Fachgruppe Luftverkehr. Please attach the following documents to the application:

- Copy of front and back of identity card or passport
- Chronological list of residences for the last 10 years, stating the month and year of residence
- Chronological and complete list of employments and secondary employments of the last five years - to the day!
- Proof of the beginning and end of the respective employment / secondary employment.

In addition, proof of participation in the following training courses must be provided before an Airport ID Card may be issued:

- Security awareness training according to 11.2.6 of Regulation (EU) 2015/1998
- Safety Management Training according to Regulation (EU) 139/2014

We kindly ask you to refrain from calling us, as all applicants will be notified in writing immediately after processing.

If you have any further questions, please do not hesitate to contact us.

Address ID Card Service

Frankfurt-Hahn Airport GmbH
ID Card Service
Building 510 (Tower)
55483 Hahn-Flughafen

How to reach us

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Hotline to make an appointment

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Your ID Card Service