

Information for Day Passes

General

Day Passes are for official business only and may only be used to execute an approved task or service and must be applied for in due time through the respective application forms.

Issue of Day Passes generally happens at the Security Centre with the deposit of a valid passport or driving licence.

Day Passes must be carried openly in a clearly visible manner, attached to the person's outer clothing.

In accordance with the legal regulations, Day Passes may only be issued for one single day a month to persons who only need to have occasional access to the restricted area. Furthermore, a person in possession of a valid Airport ID card and access authorisation for the respective area must accompany the person at all times.

The escort, respectively the pick-up, must agree to accompany and supervise the holder of the Day Pass at all times. It's only allowed to enter areas for which access is actually required and there must be an official necessity on the part of one of the companies approved at Hahn Airport.

The maximum amount of people to escort is three carriers of Day Passes. The escort is responsible for the proper check out from restricted areas of the accompanied persons at the airport.

If someone needs to have regular or multiple access to the restricted area, a background check according to § 7 German Air Security Act is necessary. This can only be applied for in combination with a permanent Airport ID card.

Day Passes are the property of TRIWO Hahn Airport GmbH and must be returned on time (within 24 hours of receipt).

We would like to point out that Day Passes are with costs and that an additional fee will be charged in accordance with TRIWO Hahn Airport GmbH's current list of services if they are not returned properly.

Processing of Day Pass Applications

To ensure quick and proper processing, all required information have to be provided in full on the application form.

Please submit the application for Day Pass to the Security Centre only.

In order to avoid unnecessary delays when collecting Day Passes, please submit your Day Pass applications to the Security Centre of TRIWO Hahn Airport GmbH at least 24 hours before they are required.

Security Centre:

TRIWO Hahn Airport GmbH
Security Centre
Bldg. 417 (GAT)
55483 Hahn Airport
phone: (06543) 50-9130
e-mail: zentrale@hahn-airport.de

ID Card Service:

TRIWO Hahn Airport GmbH
ID Card Service
Bldg. 510 (Tower)
55483 Hahn Airport
phone: (06543) 50-9133
e-mail: Ausweisdienst@hahn-airport.de

If you have any questions, please do not hesitate to contact us.

Your ID Card Service